# CITY OF GEORGE, IOWA

INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS
AND SUPPLEMENTARY INFORMATION
SCHEDULE OF FINDINGS

**JUNE 30, 2010** 

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# **TABLE OF CONTENTS**

Officials		1
Independ	ent Auditor's Report	2-3
Basic Fir	nancial Statements:	
	Government-Wide Financial Statement: Statement of Activities and Net Assets – Cash Basis Governmental Fund Financial Statement: Statement of Cash Receipts, Disbursements and Changes in Cash Balances	4-5
	Proprietary Fund Financial Statement: Statement of Cash Receipts, Disbursements and Changes in Cash Balances Fiduciary Fund Financial Statement:	6 7
	Statement of Cash Receipts, Disbursements and Changes in Cash Balances	8 9-16
Required	Supplementary Information:	
	Budgetary Comparison Schedule of Receipts, Disbursements, and Changes in Balances – Budget and Actual (Cash Basis) – All Governmental Funds and Proprietary Funds	17-18
	Notes to Required Supplementary Information – Budgetary Reporting	19
Other Su	pplementary Information:	
	Schedule of Cash Receipts, Disbursements and Changes in Cash Balances – Nonmajor Governmental Funds  Schedule of Cash Receipts, Disbursements and Changes in Cash Balances – Nonmajor Proprietary Funds  Schedule of Indebtedness  Bond and Note Maturities.  Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	20 21 22-23 24 25-26
	Schedule of Findings	27-28

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# CITY OF GEORGE, IOWA

# Officials

Name	<u>Title</u>	Term Expires
Jerry Nichols	Mayor	12/31/11
Ande Bruinsma Kary Conaway Angie McConnell Gerald Grave, Jr. Russ Hopp	Council Members Council Members Council Members Council Members Council Members	12/31/11 12/31/11 12/31/11 12/31/13 12/31/13
Laurie Koerselman	Clerk/Treasurer	Indefinite
Daniel DeKoter	Attorney	Indefinite
Wanda Parker Ardyce Huff Mary Beth Lane Lavina Lichtenberg	Library Board President Library Board Member Library Board Member Library Board Member	Indefinite Indefinite Indefinite Indefinite
Jim Cuttell BJ Gerken John Gerken Paul Altena Mike Bathke Dwight Shaffer	Evergreen Lawn Cemetery Board Member Evergreen Lawn Cemetery Board Member	Indefinite Indefinite Indefinite Indefinite Indefinite





#### INDEPENDENT AUDITORS' REPORT

The Honorable Mayor and Members of the City Council City of George, Iowa

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of George, Iowa, (the City) as of and for the year ended June 30, 2010, which collectively compromise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express opinions on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As described in Note 1, these financial statements were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles. We were unable to verify the beginning individual fund balances because as permitted by the Code of lowa, the accounting records of the City have not been audited for all prior years. We are unable to satisfy ourselves of the beginning individual fund balances by means of other auditing procedures.

In our opinion, except for the effects of such adjustments, if any, as might have been determined to be necessary had we been able to satisfy ourselves about the beginning individual fund balances, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2010, and the respective changes in cash basis financial position for the year then ended in conformity with the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 15, 2010 on our consideration of the City of George, lowa's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*, and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. The City of George, has not presented management's discussion and analysis but has presented budgetary comparison information on pages 17-19 to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Government Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements as a whole. The combining nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Williams & Company, P.C.

Certified Public Accountants

Spencer, Iowa December 15, 2010 CITY OF GEORGE, IOWA BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2010

# CITY OF GEORGE, IOWA STATEMENT OF ACTIVITIES AND NET ASSETS - CASH BASIS AS OF AND FOR THE YEAR ENDED JUNE 30, 2010

	Dieł	pursements	arges for Service	Opera Con and	am Receipts ting Grants, tributions Restricted nterest	Cont and I	al Grants, ributions Restricted
Functions/Programs:							
Governmental Activities:							
Public Safety	\$	288,069	\$ -	\$	190,110	\$	-
Public Works		172,931	1,909		97,493		-
Culture and Recreation		173,346	18,055		20,501		13,388
Community & Economic Development		34,555	-		2,577		-
General Government		95,662	1,600		250		-
Debt Service		339,731	-		-		-
Capital Projects		87,944_	 		_		71,754
<b>Total Governmental Activities</b>		1,192,238	 21,564		310,931		85,142
Business-Type Activities:							
Water		130,134	114,060		-		-
Sewer		116,063	100,552		-		-
Garbage		60,065	62,260		-		-
Recycle		1,243	 6,023				-
Total Business-Type Activities		307,505	 282,895	-			-
Total	\$	1,499,743	\$ 304,459	\$	310,931	\$	85,142

# General Receipts:

Property and Other City Tax Levied for:

General Purpose

Debt Service

Local Option Sales Tax

Tax Increment Financing

Unrestricted Interest on Investments

Bond Proceeds

Miscellaneous

Sale of Assets

Transfers

**Total General Receipts** 

Change in Cash Basis Net Assets

Cash Basis Net Assets Beginning of Year

Cash Basis Net Assets End of Year

# **Cash Basis Net Assets**

Restricted:

Streets

Debt Service

Other Purposes

Unrestricted

**Total Cash Basis Net Assets** 

Net (Disbursemer	nts) Receipts and
Changes in Cash	<b>Basis Net Assets</b>

Governmental Activities	Вι	usiness Type Activities		Total
\$ (97,959)	\$	-	\$	(97,959)
(73,529)	•	-	,	(73,529)
(121,402)		•		(121,402)
(31,978)		-		(31,978)
(93,812)		-		(93,812)
(339,731)		-		(339,731)
(16,190)		-		(16,190)
(774,601)		-		(774,601)
~		(16,074)		(16,074)
-		(15,511)		(15,511)
-		2,195		2,195
-		4,780		4,780
-		(24,610)		(24,610)
(774,601)		(24,610)		(799,211)
				004.050
221,253		-		221,253
47,944		-		47,944
70,653		-		70,653
22,539		2 527		22,539 15,250
11,723 308,166		3,527		308,166
20,629		10,986		31,615
29,052		10,500		29,052
(11,901)		11,901		-
720,058		26,414		746,472
(54,543)		1,804		(52,739)
605,997		186,730		792,727
\$ 551,454	\$	188,534	\$	739,988
\$ 21,659	\$	-	\$	21,659
2,972		-		2,972
249,591		-		249,591
277,232		188,534		465,766
\$ 551,454	\$	188,534	\$	739,988

# CITY OF GEORGE, IOWA STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES GOVERNMENTAL FUNDS AS OF AND FOR THE YEAR ENDED JUNE 30, 2010

		Special Revenue		
		Local Option		
	General	Sales Tax	Nonmajor	Total
Receipts:	Ocheral	Odios Tax	Nonnajor	70101
Property tax	\$ 200,077	\$ -	\$ 69,120	\$ 269,197
Tax Increment Financing	Ψ 200,017	Ψ	22,539	22,539
Other City Tax		70,653	22,000	70,653
	2 500	70,000	-	3,509
Licenses and Permits	3,509	4.500	-	
Use of Money and Property	14,470	1,506	632	16,608
Intergovernmental	204,736	-	97,493	302,229
Charges for Service	13,170	-	-	13,170
Special Assessments	1,108	-	-	1,108
Miscellaneous	39,134	_	74,231	113,365
Total Receipts	476,204	72,159	264,015	812,378
Disbursements:				
Operating:				
Public Safety	287,995	<del>-</del> .	74	288,069
Public Works	61,519	5,442	105,970	172,931
Culture and Recreation	158,295	-	15,051	173,346
Community & Economic Development	30,130	_	4,425	34,555
General Government	87,058	4,597	4,007	95,662
	07,000	4,551		339,731
Debt Service	-	-	339,731	
Capital Projects		40.000	87,944	87,944
Total Disbursements	624,997	10,039	557,202	1,192,238
Former (Definion of Descints				
Excess (Deficiency) of Receipts	(4.40.700)	00.400	(000 407)	(270,000)
Over (Under) Disbursements	(148,793)	62,120	(293,187)	(379,860)
Other Financing Sources (Uses)				
Debt Proceeds	308,166	-	-	308,166
Sale of Capital Assets	29,052	-	-	29,052
Operating Transfers In	4,500	-	291,575	296,075
Operating Transfers Out	(288,075)	_	(19,901)	(307,976)
Total Other Financing Sources (Uses)	53,643	•	271,674	325,317
· , ,				
Net Change in Cash Balances	(95,150)	62,120	(21,513)	(54,543)
Cash Balances Beginning of Year	372,382	137,785	95,830	605,997
Cash Balances End of Year	277,232	199,905	74,317	551,454
Cash Basis Fund Balance				
Reserved for Debt Service	-	-	2,972	2,972
Unreserved:				
General Fund	277,232	-	-	277,232
Special Revenue Funds	· -	199,905	61,775	261,680
Capital Project Fund	_	-	9,570	9,570
Total Cash Basis Fund Balance	\$ 277,232	\$ 199,905	\$ 74,317	\$ 551,454

# CITY OF GEORGE, IOWA STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES PROPRIETARY FUNDS AS OF AND FOR THE YEAR ENDED JUNE 30, 2010

			Er	nterprise			<del></del>	
	Wa	ater		Sewer	N	onmajor		Total
Operating Receipts:	***************************************							***************************************
Use of Money and Property	\$	3,090	\$	282	\$	155	\$	3,527
Charges for Service	1	14,060		100,552		68,283		282,895
Miscellaneous		7,528		3,458		· _		10,986
Total Operating Receipts	1	24,678		104,292		68,438		297,408
Operating Disbursements:								
Business-Type Activities	1	30,134		116,063		61,308		307,505
<b>Total Operating Disbursements</b>	1	30,134		116,063		61,308		307,505
Excess (Deficiency) of Operating Receipts								
Over (Under) Operating Disbursements		(5,456)		(11,771)		7,130		(10,097)
Other Financing Sources (Uses)								
Operating Transfers In		14,950		9,951		-		24,901
Operating Transfers Out		(8,500)		-		(4,500)		(13,000)
Total Other Financing Sources (Uses)		6,450		9,951		(4,500)		11,901
Net Change in Cash Balances		994		(1,820)		2,630		1,804
Cash Balances Beginning of Year	1	61,650		5,355		19,725		186,730
Cash Balances End of Year	_\$ 1	62,644	\$	3,535	\$	22,355	\$	188,534

# **EXHIBIT 4**

# CITY OF GEORGE, IOWA STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES AGENCY FUND AS OF AND FOR THE YEAR ENDED JUNE 30, 2010

Additions:		
Use of Money and Property	\$	4,137
Miscellaneous		8,865
Total Additions		13,002
Deductions:		
Culture and Recreation		9,019
Total Deductions		9,019
Net Change in Cash Balances		3,983
Cash Balances Beginning of Year		64,468
Cash Balances End of Year	_\$	68,451

#### Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. The City of George, Iowa, is a political subdivision of the State of Iowa, located in Lyon County. It was first incorporated in 1887, and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens, including public safety, public works, health and social services, culture and recreation, community and economic development and general government services. The city also provides water, sewer, garbage and recycling utilities for its citizens.

Reporting Entity -- For financial reporting purposes, the City has included all funds, organizations, agencies, boards, commissions, and authorities. The City has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the City. The City has no component units which meet the Governmental Accounting Standards Board criteria.

Related Organization – The George Fire Fighters Association and George Emergency Medical Services are considered related organizations. Although the City of George approves a voting majority to the organizations' governing boards, it is not financially accountable to these Organizations (because it does not impose will or have a financial benefit or burden relationship). George Bicentennial Museum is also considered a related organization. Although the City of George appoints a voting majority to the organizations' governing board, it is not financially accountable to this Organization (because it does not impose will or have a financial benefit or burden relationship).

<u>Jointly Governed Organizations</u> -- The City also participates in several jointly governed organizations that provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the following boards and commissions: Lyon County Assessor's Conference Board, Lyon County Joint E911 Service Board, Lyon County Emergency Management Commission, the Northwest Area lowa Solid Waste Agency, the Lyon County Economic Development Board, the Lyon County Economic Development Consortium, and the Hazardous Material Response Commission (HAZMAT).

<u>Joint Venture</u> — The City is a participant with Wheeler Township in a joint venture to maintain and operate Evergreen Lawn Cemetery. Evergreen Lawn Cemetery is governed by a six-member board composed of three appointees from the City and three from the Township. The City has an ongoing financial responsibility to Evergreen Lawn Cemetery. The City has a financial responsibility to provide funding to the Cemetery for the Cemetery's continued existence. The funding is in the form of cash, manpower, and equipment usage. The amount of cash expended by the City for the Cemetery amounted to \$5,000 for the fiscal year. The Cemetery's financial information is included in this audit report, as the City holds the Cemetery's assets in a trustee capacity.

# Note 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

# B. Basis of Presentation

<u>Government-wide Financial Statements</u> -- The Statement of Activities and Net Assets reports information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a certain extent on fees and charges for service.

The Statement of Activities and Net Assets presents the City's nonfiduciary net assets. Net assets are reported in two categories:

<u>Restricted net assets</u> result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

<u>Unrestricted net assets</u> consist of net assets not meeting the definition of the preceding category. Unrestricted net assets often have constraints on resources imposed by management, which can be removed or modified.

The Statement of Activities and Net Assets demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

Fund Financial Statements – Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds and enterprise funds are aggregated separately and reported as nonmajor governmental or nonmajor enterprise funds.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs not paid from other funds.

#### Special Revenue:

The Local Option Sales Tax Fund is used to account for the revenues from the tax authorized by referendum and used for community betterment.

# Note 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The City reports the following major proprietary funds:

The Water Fund accounts for the operation and maintenance of the City's water system.

The Sewer Fund accounts for the operation and maintenance of the City's waste water treatment and sanitary sewer system.

# C. Measurement Focus and Basis of Accounting

The City of George maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net assets available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants and then by general receipts.

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

# D. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2010, disbursements exceeded the amounts budgeted in the community and economic development, debt service functions, and business type enterprises.

# Note 2 - CASH AND POOLED INVESTMENTS

The City's deposits in banks at June 30, 2010 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

# Note 2 - CASH AND POOLED INVESTMENTS (Continued)

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

Interest rate risk — The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days, but the maturities shall be consistent with the needs and use of the City.

Note 3 -NOTES PAYABLE

Long-term liability activity for the year ended June 30, 2010, was as follows:

	E	Beginning Balance	F	Additions	R	eductions	 Ending Balance	 ie Within ne Year
General Obligation Notes: 2007 Street Construction Loan	\$	364,250	\$	-	\$	33,000	\$ 331,250	\$ 38,000
2009 Fire Truck Note 2009 Fire Truck Note		73,100		167,341 140,825		240,441 45,137	- 95,688	- 13,550
		437,350		308,166		318,578	426,938	 51,550
Revenue Notes 2006 Sewer Revenue Capital Loan Note		909,000		_		39,000	870,000	40,000
Total	\$	1,346,350	\$	308,166	\$	357,578	\$ 1,296,938	\$ 91,550

On November 21, 2006, the City issued sewer revenue notes in the amount of \$1,120,000 for the construction costs and extensions to the Sewer System Utility. The notes bear interest of 3.00% mature annually and are secured by future net revenues of the Sewer System Utility. The revenue notes were issued under the provisions of Chapter 384.24A of the Code of Iowa and as such the principal and interest payments are payable solely from sewer revenues.

On July 15, 2007, the City issued a general obligation note for the 2007 Street Construction Project in the amount of \$405,000. The note bears interest of 4.25% and matures on December 1, 2017.

On March 12, 2009 the City issued a general obligation note in the amount of \$240,441 to purchase a fire truck. The note bears interest of 3.50% and was refinanced on October 27, 2009.

On October 27, 2009 the City refinanced the general obligation note issued on March 12, 2009 in the amount of \$140,825. The note bears interest of 4.00% and mature on June 1, 2019.

# Note 3 -NOTES PAYABLE (Continued)

Annual debt service requirements to maturity for general obligation notes and revenue notes are as follows:

Year Ending	General Obli	gation Note	Fire Tru	ck Note	e Sewer Revenue Note		Total	Total
June 30,	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2011	38,000	13,701	13,550	3,450	40,000	26,100	91,550	43,251
2012	40,500	12,033	13,785	3,215	41,000	24,900	95,285	40,148
2013	40,500	10,312	14,353	2,647	42,000	23,670	96,853	36,628
2014	43,000	8,590	14,946	2,055	44,000	22,410	101,946	33,055
2015	45,500	6,710	15,562	1,438	45,000	21,090	106,062	29,238
2016-2020	123,750	7,995	23,493	1,112	246,000	84,390	393,243	93,497
2021-2025	-	_			286,000	45,180	286,000	45,180
2025-2027	-				126,000	5,700	126,000	5,700
Total	\$ 331,250	\$ 59,341	\$ 95,688	\$ 13,917	\$870,000	\$253,440	\$1,296,938	\$326,697

#### Note 4 – CONSTRUCTION COMMITMENTS

On June 30, 2010, the City had an uncompleted construction contract related to the pool project and the water tower painting project. The remaining commitment on the pool project is approximately \$863,915 and the remaining commitment for the water tower painting project is \$35,000. Both projects will be paid as work on the projects progresses.

#### Note 5 - PENSION AND RETIREMENT BENEFITS

The City contributes to the Iowa Public Employees Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, PO Box 9117, Des Moines, Iowa 50306-9117.

Most regular plan members are required to contribute 4.30% of their annual covered salary and the City is required to contribute 6.65% of covered salary. Certain employees in special risk occupations and the City contribute an actuarially determined contribution rate. Contribution requirements are established by state statute. The City's contributions to IPERS for the years ended June 30, 2010, 2009 and 2008 were \$11,176, \$11,196 and \$9,706, respectively, equal to the required contributions for each year.

#### Note 6 - OTHER POST EMPLOYMENT BENEFITS

<u>Plan Description</u> – The City operates a single-employer retiree benefit plan which provides medical/prescription drug benefits for retirees and their spouses. There are 6 active and 1 retired members in the plan. Participants must be age 55 or older at retirement.

The medical/prescription drug benefits are provided through a fully-insured plan with Wellmark. Retirees under age 65 pay the same premium for the medical/prescription drug benefits as active employees.

<u>Funding Policy</u> – The contribution requirements of plan members are established and may be amended by the City. The City currently finances the retiree benefit plan on a pay-as-you-go basis. The most recent active member monthly premiums for the City and plan members are \$545 for single coverage and \$1,361 for family coverage. The same monthly premiums apply to retirees. For the year ended June 30, 2010, the City contributed \$29,940 and plan members eligible for benefits contributed \$531 to the plan.

#### Note 7 - INTERFUND TRANSFERS

The detail of interfund transfers for the year ended June 30, 2010 is as follows:

Transfer to	Transfer from	Amount
General Fund	Enterprise Nonmajor: Recycle	\$ 4,500
Non-Major: Debt Service	General Fund Enterprise: Water	283,075 8,500 291,575
Enterprise: Sewer	Nonmajor: TIF	9,951
Enterprise: Water	Nonmajor: TIF General Fund	9,950 5,000 14,950
		\$ 320,976

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to disburse the resources.

#### Note 8 - SUBSEQUENT EVENTS

On August 3, 2010, the City issued a General Obligation Capital Loan Note, in the amount of \$600,000. The proceeds were used for the construction of a new pool. The note bears interest at the rate of 3.95% per annum, with annual payments and matures on June 1, 2030.

#### Note 9 - RISK MANAGEMENT

The city is a member in the lowa Communities Assurance Pool, as allowed by Chapter 670.7 of the Code of lowa. The lowa Communities Assurance Pool (Pool) is a local government risk-sharing pool whose 556 members include various governmental entities throughout the state of lowa. The Pool was formed in August 1986 for the purpose of managing and funding third-party liability claims against its members. The Pool provides coverage and protection in the following categories: general liability, automobile, liability, automobile physical damage, public officials liability, police professional liability, property, inland marine, and boiler/machinery. There have been no reductions in insurance coverage from prior years.

Each member's annual casualty contributions to the Pool fund current operations and provide capital. Annual operating contributions are those amounts necessary to fund, on a cash basis, the Pool's general and administrative expenses, claims, claims expenses and reinsurance expenses due and payable in the current year, plus all or any portion of any deficiency in capital. Capital contributions are made during the first six years of membership and are maintained to equal 300 percent of the total current members' basis rates or to comply with the requirements of any applicable regulatory authority having jurisdiction over the Pool.

The Pool also provides property coverage. Members who elect such coverage make annual operating contributions which are necessary to fund, on a cash basis, the Pool's general and administrative expenses and reinsurance premiums, all of which are due and payable in the current year, plus all or any portion of any deficiency in capital. Any year-end operating surplus is transferred to capital. Deficiencies in operations are offset by transfers from capital and, if insufficient, by the subsequent year's member contributions.

The City's property and casualty contributions to the risk pool are recorded as disbursements from its operating funds at the time of payment to the risk pool. The City's contributions to the Pool for the year ended June 30, 2010 were \$27,302.

The Pool uses reinsurance and excess risk-sharing agreements to reduce its exposure to large losses. The Pool retains general, automobile, police professional, and public officials' liability risks up to \$350,000 per claim. Claims exceeding \$350,000 are reinsured in an amount not to exceed \$2,650,000 per claim and \$5,000,000 in aggregate per year. For members requiring specific coverage from \$3,000,000 to \$10,000,000, such excess coverage is also reinsured. Property and automobile physical damage risks are retained by the Pool up to \$100,000 each occurrence, each location, with excess coverage reinsured on an individual-member basis.

The Pool's intergovernmental contract with its members provides that in the event a casualty claim or series of claims exceeds the amount of risk-sharing protection provided by the member's risk-sharing certificate, or in the event a series of casualty claims exhausts total members' equity plus any reinsurance and any excess risk-sharing recoveries, then payment of such claims shall be the obligation of the respective individual member. As of June 30, 2010, settled claims have not exceeded the risk pool or reinsurance coverage since the pool's inception.

# Note 9 - RISK MANAGEMENT (Continued)

Members agree to continue membership in the Pool for a period of not less than one full year. After such period, a member who has given 60 days' prior written notice may withdraw from the Pool. Upon withdrawal, payments for all claims and claims expenses become the sole responsibility of the withdrawing member, regardless of whether a claim was incurred or reported prior to the member's withdrawal. Members withdrawing within the first six years of membership may receive a partial refund of their capital contributions. If a member withdraws after the sixth year, the member is refunded 100 percent of its capital contributions. However, the refund is reduced by an amount equal to the annual operating contribution which the withdrawing member would have made for the one-year period following withdrawal.

REQUIRED SUPPLEMENTARY INFORMATION

# CITY OF GEORGE, IOWA

# **BUDGETARY COMPARISON SCHEDULE**

# OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN BALANCES BUDGET AND ACTUAL (CASH BASIS) - ALL GOVERNMENTAL FUNDS AND PROPRIETARY FUNDS REQUIRED SUPPLEMENTARY INFORMATION YEAR ENDED JUNE 30, 2010

		ernmental Funds Actual	F	oprietary Funds Actual		Total
Receipts:		, lotaui		101007		70141
Property tax	\$	269,197	\$	-	\$	269,197
Other City Tax	Ψ	70,653	Ψ	_	Ψ.	70,653
TIF Revenue		22,539		_		22,539
Licenses and Permits		3,509		_		3,509
Use of Money and Property		16,608		3,527		20,135
Intergovernmental		302,229		-		302,229
Charges for Service		13,170		282,895		296,065
Special assessments		1,108				1,108
Miscellaneous		113,365		10,986		124,351
Total Receipts		812,378	**********	297,408		1,109,786
Total Rescipts		012,070		201,100		1,700,700
Disbursements:						
Public Safety		288,069		_		288,069
Public Works		172,931		-		172,931
Health and Social Services		_		_		· -
Culture and Recreation		173,346		_		173,346
Community & Economic Development		34,555		_		34,555
General Government		95,662		_		95,662
Debt Service		339,731		_		339,731
Capital Projects		87,944		-		87,944
Business-Type Activities		-		307,505		307,505
Total Disbursements		1,192,238		307,505		1,499,743
		.,,				
(Deficiency) of Receipts (Under) Disbursements		(379,860)		(10,097)		(389,957)
Other Financing Sources (Uses), Net	<del></del>	325,317		11,902		337,218
Excess (Deficiency) of Receipts and Other Financing Sources over Disbursements and						(50 500)
Other Financing Uses		(54,543)		1,805		(52,739)
Cash Balances Beginning of Year		605,997		186,730		792,727
Cash Balances End of Year	\$	551,454	\$	188,535	\$	739,988

	···							
					Final to			
	Budgeted	l Amo	iunts		Total			
	Original	7	Final	Variance				
*				***************************************				
\$	254,595	\$	254,595	\$	14,602			
	80,400		83,400		(12,747)			
	8,000		28,000		(5,461)			
	645		645		2,864			
	7,472		7,472		12,663			
	119,635		119,635		182,594			
	318,500		318,500		(22,435)			
	200		200		908			
	66,077		192,077		(67,726)			
	855,524		1,004,524		105,262			
	72,173		409,264		121,195			
	170,835		183,660	10,729				
	-		4,000		4,000			
	152,438		372,064		198,718			
	31,500		31,500		(3,055)			
	116,300		118,800		23,138			
	48,157		48,157		(291,574)			
	145,200		165,200		77,256			
	255,000		255,000		(52,505)			
	991,603		1,587,645	87,902				
	(136,079)		(583,121)		193,164			
	-		339,717		(2,500)			
			,		(-,000)			
	(136,079)		(243,404)		190,664			
	700 707		700 707					
<del></del>	792,727		792,727		-			
\$	656,648	\$	549,323	_\$_	190,664			

# CITY OF GEORGE, IOWA NOTES TO REQUIRED SUPPLEMENTARY INFORMATION – BUDGETARY REPORTING FOR THE YEAR ENDED JUNE 30, 2010

The budgetary comparison is presented as Required Supplementary Information in accordance with Government Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of lowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds except Internal Service Funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon ten major classes of disbursements known as functions, not by fund. These ten functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects, business type activities and non-program. Function disbursements required to be budgeted include disbursement for the General Fund, the Special Revenue Funds, the Debt Service Fund, the Capital Projects Fund, the Permanent Fund and the Proprietary Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, a budget amendment increased budgeted disbursements by \$596,042. These budget amendments are reflected in the final budgeted amounts.

During the year ended June 30, 2010, disbursements exceeded the amounts budgeted in the community and economic development, debt service functions, and business type enterprises.

OTHER SUPPLEMENTARY INFORMATION

#### CITY OF GEORGE, IOWA SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES NONMAJOR GOVERNMENTAL FUNDS AS OF AND FOR THE YEAR ENDED JUNE 30, 2010

					Sneci:	al Revenue								
	Do	ad Use		,	•	an Revenue Increment		nployee		Debt	_	apital		
	ΚU	Tax		ibrary		nancina		Benefits		Service		roject		Total
Descinte		Tax	L	ibiary	<u> </u>	nancing		enents		bei vice		roject		TOLAI
Receipts:	\$		\$		\$		\$	21,176	\$	47,944	\$		\$	69,120
Property Tax	Φ	-	φ	•	Φ	22,539	Ψ	21,170	Ψ	41,344	Ψ	-	Ψ	22,539
Tax Increment Financing		-		291		22,539 57		48		80		156		632
Use of Money and Property		97,493		291		31		40		00		130		97,493
Intergovernmental Miscellaneous		91,493		2,477		-		_				71,754		74,231
		97,493		2,768		22,596		21,224		48,024		71,910		264,015
Total Receipts	-	91,493		2,700	<del></del>	22,390		21,224		40,024		71,910		204,013
Disbursements:														
Public safety		-		-		-		74				-		74
Public Works		99,832		-		-		6,138		-		-		105,970
Culture and Recreation		-		7,383		-		7,668		-		-		15,051
Community Economic Development						4,425								4,425
General Government		-		-		-		4,007		-		-		4,007
Debt Service		-		-		-		-		339,731		-		339,731
Capital Projects		_				-		-		-		87,944		87,944
Total Disbursements		99,832		7,383		4,425		17,887		339,731		87,944		557,202
Fueres (Deficiones) of Receipts														
Excess (Deficiency) of Receipts		(2,339)		(4,615)		18,171		3,337		(291,707)		(16,034)		(293,187)
Over (Under) Disbursements		(2,339)		(4,013)		10,171		3,337	'	291,1011		(10,004)	,	(293,101)
Other Financing Sources														
Operating Transfers In		-		-		-		-		291,575		-		291,575
Operating Transfers Out						(19,901)								(19,901)
Total Other Financing Sources						(19,901)		-		291,575				271,674
Net Change in Cash Balances		(2,339)		(4,615)		(1,730)		3,337		(132)		(16,034)		(21,513)
Cash Balances Beginning of Year		23,998		35,300		3,477		4,347		3,104		25,604		95,830
Cash Balances End of Year		21,659		30,685		1,747		7,684		2,972		9,570		74,317
Cash Basis Fund Balances										0.070				0.070
Reserved for Debt Service		-		-		-		-		2,972		-		2,972
Unreserved:		04.050		20.005		4 77 477		7.004						C4 775
Special Revenue Funds		21,659		30,685		1,747		7,684		-		- 0.570		61,775
Capital Project Fund	<del>_</del>	24 650	-	20 60E	-	1,747	<u>e</u>	7,684		2,972	•	9,570 9,570	•	9,570 74,317
Total Cash Basis Fund Balance	<u> </u>	21,659	\$	30,685	\$	1,/4/	<u> </u>	1,004	\$	2,912	\$	9,370		14,311

# CITY OF GEORGE, IOWA SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES NONMAJOR PROPRIETARY FUNDS AS OF AND FOR THE YEAR ENDED JUNE 30, 2010

		Enterprise  Garbage Recycle				····	
	G	arbage	R	ecycle	Total		
Operating Receipts:							
Use of Money and Property	\$	94	\$	61	\$	155	
Charges for Service		62,260		6,023		68,283	
Total Operating Receipts		62,354		6,084		68,438	
Operating Disbursements:							
Business-Type Activities		60,065		1,243	61,308		
<b>Total Operating Disbursements</b>		60,065		1,243		61,308	
Excess (Deficiency) of Operating Receipts Over (Under) Operating Disbursements		2,289		4,841		7,130	
Other Financing Sources (Uses) Operating Transfers Out Total Other Financing				(4,500)		(4,500)	
Sources (Uses)				(4,500)		(4,500)	
Net Change in Cash Balances		2,289		341		2,630	
Cash Balances Beginning of Year		11,300		8,425		19,725	
Cash Balances End of Year	***************************************	13,589		8,766		22,355	
Cash Basis Fund Balances Unreserved Total Cash Basis Fund Balances		13,589 13,589		8,766 8,766	-\$	22,355 22,355	

# CITY OF GEORGE, IOWA SCHEDULE OF INDEBTEDNESS YEAR ENDED JUNE 30, 2010

Obligation	Date of Issue	Interest Rates	Amount Originally Issued			
General Obligation Debt:						
2007 Street Construction Loan	7/15/2007	4.25%	\$	450,000		
2009 Fire Truck	3/12/2009	3.50%		73,100		
2009 Fire Truck	10/27/2009	4.00%		140,825		
Total						
Revenue Notes:			_			
2006 Sewer Revenue Capital Loan	11/21/2006	3.00%	\$	820,734		

Total

В	Balance Beginning of Year	Issued During Year		Redeemed During Year		Balance End of Year	1	nterest Paid	Interest Due and Unpaid	
\$	364,250 73,100	\$	- 167,341 140,825	\$	33,000 240,441 45,137	\$ 331,250 - 95,688	\$	15,157 3,384 2,613	\$	1,634 - 319
\$	437,350	\$	308,166	\$	318,578	\$ 426,938	\$	21,153	\$	1,952
\$	909,000	\$	-	\$	39,000	\$ 870,000	\$	27,270	\$	2,145
\$	909,000	\$		\$	39,000	\$ 870,000	\$	27,270	\$	2,145

# **SCHEDULE 4**

# CITY OF GEORGE, IOWA BOND AND NOTE MATURITIES JUNE 30, 2010

General Obligation Bonds Reven										
-	Constru Issued Ju			Fire Issued O	Truc		***************************************	venue Notes ov 21, 2006		
Year Ending	Interest			Interest			Interest			
June 30,	Rates	A	mount	Rates	Δ	mount	Rates	- 1	Mount	
2011 2012 2013 2014 2015 2016 2017 2018 2019 2020 2021 2022 2023 2024 2025 2026	4.25 % 4.25 4.25 4.25 4.25 4.25 4.25 4.25 4.25	\$	38,000 40,500 40,500 43,000 45,500 48,000 50,500 25,250	4.00 % 4.00 4.00 4.00 4.00 4.00	\$	13,550 13,785 14,353 14,946 15,562 15,473 8,019	3.00 % 3.00 3.00 3.00 3.00 3.00 3.00 3.00 3.0	\$	40,000 41,000 42,000 44,000 45,000 46,000 48,000 51,000 52,000 54,000 55,000 57,000 59,000 61,000 62,000	
2027		<u> </u>	24 250		<u> </u>	05.000	3.00		64,000	
Total		<u> </u>	331,250			95,688			870,000	





# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Mayor and Members of the City Council The City of George George, Iowa

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of George, lowa (City) as of and for the year ended June 30, 2010, which collectively comprise the City's basic financial statements and have issued our report thereon dated December 15, 2010. The report on the basic financial statements was qualified because we were unable to satisfy ourselves about the beginning individual fund balances. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit we considered the City's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and is not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies, or material weaknesses, and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the City's financial statements will not be prevented or detected and corrected on a timely basis. We consider the deficiencies in internal control described in Part II of the accompanying Schedule of Findings as item II-A-10 and II-B-10 to be material weaknesses in internal control over financial reporting.

# Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion.

The results of our tests disclose no instances of non-compliance or other matters that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of non-compliance or other matters that are described in Part III of the accompanying Schedule of Findings.

The City's responses to findings identified in our audit are described in the accompanying Schedule of Findings. While we have expressed our conclusions on the City's responses, we did not audit the City's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees, and citizens of the City and other parties to whom the City may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should no be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the City during the course of out audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Certified Public Accountants

Williams & Company, P.C.

Spencer, Iowa December 15, 2010

# CITY OF GEORGE SCHEDULE OF FINDINGS FOR THE YEAR ENDED JUNE 30, 2010

# Part I: Summary of the Independent Auditors' Results

- (a) A qualified opinion was issued on the financial statements which were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.
- (b) Material weaknesses in internal control over financial reporting were disclosed by the audit of the financial statements.
- (c) The audit did not disclose any non-compliance which is material to the financial statements.

#### Part II: Findings Related to the Financial Statements

#### **INSTANCES OF NON-COMPLIANCE:**

No matters were reported.

#### **MATERIAL WEAKNESSES:**

II-A-10 Segregation of Duties – During our review of the internal control structure, the existing procedures were evaluated and it was determined that incompatible duties, from a control standpoint, are being performed by the same employee. Segregation of duties helps to prevent losses from employee error or dishonesty and therefore maximizes the accuracy of the City's financial statements.

<u>Recommendation</u> – We realize segregation of duties is difficult with limited number of office employees. However, the City should review its control procedures to obtain the maximum internal control possible under the circumstances.

<u>Response</u> – The City feels that additional personnel would not be cost effective. However, they will review and procedures and investigate available alternatives.

Conclusion - Response accepted

II-B-10 Financial Reporting – During the audit, we identified several errors in posting of revenues and expenditures. Therefore, we proposed several adjusting journal entries some of which were material.

<u>Recommendation</u> – The City should follow the uniform chart of accounts to ensure that all entries are recorded in the proper accounts.

Response – The City will implement procedures to ensure disbursements and receipts are posted to the proper account.

Conclusion – Response accepted.

# Part IV: Other Findings Related to Required Statutory Reporting

IV-A-10 Certified Budget – Although the budget was amended on May 12, 2010, the amendment occurred after disbursements exceeded the original budget for the Public Safety function, Health and Social Services function and Culture and Recreation function. Also, total disbursements for the year ended June 30, 2010, exceeded the amount budgeted in the Community and Economic Development function, Debt Service function, and Business Type Activities function.

<u>Recommendation</u> — Although the budget was amended in accordance with Chapter 384.18 of the Code of Iowa, care should have been taken to ensure that the amendment is done prior to disbursements exceeding the original budget and that the amendment is sufficient to prevent disbursements from exceeding the amended budget.

<u>Response</u> – The City will make an effort to amend the budget before disbursements are exceeded and will ensure the amended budget has disbursements high enough so that they are not exceeded.

Conclusion - Response accepted.

- IV-B-10: Questionable Disbursements No expenditures that did not meet the requirement of public purpose as defined in an Attorney General's opinion dated April 25, 1979, were noted.
- IV-C-10: <u>Travel Expense</u> No expenditures of the City were for travel expenses of spouses of the City officials or employees.
- IV-D-10: <u>Business Transactions</u> No business transactions between the City officials or employees were noted.
- IV-E-10: Bond Coverage Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operation.
- IV-F-10: <u>Council Minutes</u> No transactions were found that we believe should have been approved by the Board minutes but were not.
- IV-G-10: <u>Deposits and Investments</u> No instances of noncompliance with the deposit and investment provisions of Chapter 128 and 12C of the Code of Iowa and the City's investment policy were noted.
- IV-H-10: Revenue Bonds and Notes No instances of non-compliance with the revenue bond and note resolutions were noted.